Uganda Martyrs University
JOB OPPORTUNITIES

Uganda Martyrs University is a faith-based private, not-for-profit University owned by the Uganda Episcopal Conference of the Catholic Bishops of Uganda. The University is looking for suitably qualified persons to fill the positions below.

Uganda Martyrs University is an equal opportunity employer. Unless otherwise indicated, all the positions are based at Uganda Martyrs University, Main Campus - Nkozi in Mpigi District.

Faculty of Business Administration and Management (Department of Finance and Accounting)

Position: **Professor in Finance and Accounting (1 vacancy)**
Duty Station: Main Campus – Nkozi
Reports to: Dean, Faculty of Business Administration and Management

Academic Qualifications and Experience

- The candidate should have a PhD or its equivalent in Finance or Accountancy from a recognized Institution of higher learning.
- S/he should have a Master's degree in Business Administration and Management or any other related discipline from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Commerce /Business Administration and Management / Bachelor of Science in Finance and Accounting or any other related discipline from a recognized Institution of higher learning**.**
- S/he should have three years' experience as Associate Professor.
- S/he should have evidence of scholarship and research in the area.
- S/he should be a member of either the Institute of Certified Public Accountants of Uganda or Association of Chartered Certified Accountants
- S/he should have evidence of engagements and recognition with the professional and other communities.
- S/he should have experience in research supervision at both Masters' and PhD Levels.

- Teaching subjects: Business Policy, Strategic Management, Financial Management, Corporate Finance, Financial Reporting, Advanced Accounting, Public Sector Accounting, Financial Analysis and Decision Making and Auditing.

Faculty of the Built Environment
Position: Senior Lecturer / Associate Professor in Architecture / Environmental Design (1 Vacancy)

Duty Station: Main Campus, Nkozi

Reports to: Dean, Faculty of the Built Environment

Requirements for Associate Professor
Academic Qualifications and Experience:
- The candidate should have either a PhD in Architecture / Environmental Design or its equivalent from a recognized Institution of higher learning.
- S/he should have a Master's Degree in Architecture / Environmental Design or its equivalent from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Architecture / Environmental Design or its equivalent or any other related discipline from a recognized Institution of higher learning.
- S/he should have a minimum of five (5) years teaching experience as a Senior Lecturer.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- The successful candidate should demonstrate experience in sustainable and resilient design, with particular interest in one or more of the following: materials and assemblies, building performance simulation and energy modeling, and innovative use of materials and construction techniques among others.
- Professional Membership with Architectural body will be an added advantage.

Requirements for Senior Lecturer
Academic Qualifications and Experience:
- The candidate should have either a PhD in Architecture / Environmental Design or its equivalent from a recognized Institution of higher learning.
- S/he should have a Master's Degree in Architecture / Environmental Design or its equivalent from a recognized Institution of higher learning.
- S/he should have a Bachelor in Architecture/ Environmental Design or its equivalent or any other related discipline from a recognized Institution of higher learning.
- S/he should have a minimum of four (4) years teaching experience.

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- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- The successful candidate should demonstrate experience in sustainable and resilient design, with particular interest in one or more of the following: materials and assemblies, building performance simulation and energy modeling, and innovative use of materials and construction techniques among others.

Faculty of Health Sciences

Position: **Lecturers in Clinical Epidemiology and Biostatistics (02 Vacancies)**
Duty Station: Lubaga Campus
Reports to: Dean, Faculty of Health Sciences
Academic Qualifications and Experience
- The candidate should have either a PhD in the relevant discipline or a Master's Degree in Clinical Epidemiology & Biostatistics or its equivalent Professional qualification in Biostatistics, Epidemiology or any related field from a recognized Institution of higher learning.
- S/he should have a minimum of three (03) years teaching experience.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- Experience in grant writing and ability to interpret epidemiologic findings are added advantage.

Position: **Lecturer in MPH-PRH (01 Vacancy)**
Duty Station: Lubaga Campus
Reports to: Dean, Faculty of Health Sciences
Academic Qualifications and Experience
- The candidate should have a Master's Degree in Public Health, with a concentration in Population and Reproductive Health.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- S/he should have a minimum of three years teaching experience.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- Master of Medicine in Obstetrics and Gynecology is an added advantage.

- Experience in grant writing is also an advantage.

Position: **Lecturer in MPH-HP (01 Vacancy)**
Duty Station: Lubaga Campus
Reports to: Dean, Faculty of Health Sciences

Academic Qualifications and Experience
- The candidate should have a Master's Degree in Public Health with a concentration in Health Promotion.
- S/he should have Medical Sciences background (Microbiology, Anatomy, Biochemistry, etc).
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have a minimum of three years teaching experience.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- Post graduate Diploma in a relevant field and experience in grant writing are added advantage.

School of Arts and Social Sciences
Position: **Lecturer in Social Work (01 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Dean, School of Arts and Social Sciences

Academic Qualifications and Experience
- The candidate should have either a PhD in the relevant discipline or a Master's Degree in Social Work and Social Administration or any related field from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Social Work and Social Administration or any related field from a recognized Institution of higher learning.
- S/he should have a minimum of three (03) years teaching experience and two (02) publications.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- Registration to a professional body like National Association of Social Workers Uganda (NASWU) will be added advantage.

Position: **Lecturer in Development Studies (01 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Dean, School of Arts and Social Sciences

Academic Qualifications and Experience
- The candidate should have either a PhD in the relevant discipline or a Master's Degree in Development Studies, Social Sciences or any related field from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Development Studies, Social Sciences or any related field from a recognized Institution of higher learning.
- S/he should have a minimum of three (03) years teaching experience and two (02) publications.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.

Position: **Lecturer in Religious Studies (01 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Dean, School of Arts and Social Sciences

Academic Qualifications and Experience
- The candidate should have a PhD in Religious Studies or on track to attain it or in any other relevant discipline from a recognized Institution of higher learning.
- S/he should have a Master's Degree in Religious Studies in or any related field from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Religious Studies or any related field from a recognized Institution of higher learning.
- S/he should have a minimum of three (03) years teaching experience and two (02) publications.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.

Position: **Lecturer in Languages (01 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Dean, School of Arts and Social Sciences

Academic Qualifications and Experience
- The candidate should have either a PhD in the relevant discipline or a Master's degree in English language/literature or a Master's degree in Education specializing in English language/literature or any related field from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Education or any other related field from a recognized Institution of higher learning.

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- S/he should have a minimum of three (03) years teaching experience and two (02) publications.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.
- S/he should have a high degree of commitment and integrity.

Faculty of Agriculture

Position: **Lecturer in Agriculture (01 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Dean, Faculty of Agriculture

Academic Qualifications and Experience
- The candidate should have a PhD in Crop science, Agronomy or Biotechnology/Molecular Biology or any other related field from a recognized Institution of higher learning.
- S/he should have a Master's degree in Crop science, Agronomy or Biotechnology/Molecular Biology or any other related field from a recognized Institution of higher learning.
- S/he should have a Bachelor's degree in Agriculture or any other related field from a recognized Institution of higher learning.
- S/he should have a minimum of three (03) years teaching experience and two (02) publications.
- S/he should have evidence of scholarship and research experience in the area.
- S/he should have evidence of engagements and recognition with the professional and other communities.

Estates Department

Position: **Estates Manager (1 Vacancy)**
Duty Station: Main Campus, Nkozi
Reports to: Deputy Vice Chancellor
Academic Qualifications and Experience:
- Bachelor' s degree in Civil Engineering or its equivalent from a recognized institution of higher learning.
- The applicant should be a registered engineer with the Engineers' Registration Board of Uganda or the Architects Registration Board and a member of the Uganda Institute of Professional Engineers.
- The candidate should have a minimum of three (3) years' experience in building construction and maintenance of physical infrastructure or in a similar role at a medium to large organization.

Personal Competencies:
- The applicant should possess strong strategic and operational leadership, interpersonal as well as good communication skills, Excellent relationship management, Sound knowledge in project management, strategic planning and budgeting, a high level of maturity and integrity, results-oriented, good report writing Skills, computer literacy, with experience in the use of relevant packages. S/he should have a satisfactory record of service to the community.

Accountability Profile:
(a). Maintain all buildings, furniture/fixtures on campus regularly.
(b). Maintain the water system, gas and electricity installations.
(c). Make sure compost pits are clean and well-kept and that all garbage is collected from the compound and staff quarters.
(d). In close collaboration with any given contracted cleaning company, he/she shall see to it that the compound and all public premises of UMU, including offices, classrooms, halls of residence, Guest House, Dining Hall and all staff compounds, are cleaned and maintained.
(e). Liaise with the Campus Warden and the Assistant Registrar for Student Affairs as needed.
(f). Maintain all movable and immovable university vehicles and machinery in collaboration with any contracted mechanical, civil or electrical engineering company.

ICT Department
Position: **Systems Administrator / Webmaster (01 Vacancy)**
Duty Station: **UMU, Nkozi**
Reports to: Head ICT
Purpose of the job:
The Systems Administrator will be responsible for the configuration, implementation, and maintenance of the various ICT systems and software technologies at all campuses of UMU. The incumbent will administer and maintain all technology applications infrastructure including the overall server management, software applications, troubleshooting, storage/file management, all network resources administration, email administration, and regular backups.

The Systems Administrator will assist in assessing and identifying all appropriate software and hardware applications to be integrated into UMU's infrastructure and make recommendations for implementation.

Academic Qualifications and experience:

- Must have a Bachelor's Degree in either Computer Science, Information Technology or Computer Engineering from a recognized institution of higher learning.
- Professional certifications in MCSE, CCNA will be an added advantage.
- At least three (3) years' experience in managing websites in Public relations or in communication related environment.
- Good knowledge and understanding of TCP/IP networking is an added advantage
- Must have good knowledge of Virtualization
- Experience in setting up and administering a wide range of Information Systems, preferably in Finance and Education environments
- Experience and good understanding of Open-source applications
- Good knowledge and understanding of both Windows and Linux Server administration
- Knowledge of VoIP functionality is an added advantage

Accountability Profile:
- Administer UMU's Active Directory
- Maintain network servers such as application servers, file servers, VPN gateways, and intrusion detection systems.
- Administer the university's mail server
- Maintenance of IP services like DNS, Web servers, Internet Gateways
- Support LANs, WANs, network segments, Internet, and intranet systems.
- Ensure that the design of all systems allows all components to work properly together.
- Ensure efficiency and availability of all Management Information Systems.
- Maintain network and system security as well as perform security updates and patches.
- Explore possibilities of new cost effective and/or open-source technologies based on Linux/UNIX
- Perform regular and scheduled back-up for the various pieces of data and systems as well as perform dummy recoveries of data and systems to ensure their integrity.
- Any other duties assigned by the supervisor that may be required from time to time for the smooth running of activities at UMU.

Position: **ICT Lab Attendant (Vacancy 1)**
Reports to: Head ICT
Duty Station: **UMU Nkozi and Ngetta Campuses**
Job Purpose:

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The ICT Lab Attendant will take proper care and stewardship of designated ICT lab facilities (computers, projectors, smart boards etc.) especially at locations that are distant from the central ICT office. The lab attendants will be responsible for providing support to students and other users of the designated ICT labs. The role of lab attendants is essential for preventing theft or misuse, better availability, security, reliable operation and optimal use of lab facilities.

Academic Qualifications and experience
- Should have at least a Diploma in Information Technology from a recognized institution of learning.
- At least one year's experience working in a reputable organization.
- Ability to quickly learn other software used for teaching such as accounting software, video editing software e.t.c
- Should have excellent communication and interpersonal skills.
- Should be able to work beyond conventional working hours and on weekends.

Accountability Profile:

- To provide operational and technical support for ICT lab facilities.
- Under the supervision of the Network Administrator (and sometimes Systems Administrator), install equipment & software required in the IT labs.
- To arrange for the required servicing and repair of ICT Lab equipment.
- To perform routine audits on systems and software.
- To answer user queries relating to use of the ICT Lab.
- To document the configuration of lab equipment and any changes.
- To ensure optimum operation of the ICT Lab facilities.
- To ensure the efficient flow of information between the Lab owner department and ICT technical team leaders.
- Any other duties assigned by the supervisor that may be required from time to time for the smooth running of activities at UMU.

How to apply:
All applications should reach the Director, Human Resources by 28th February 2025. Applications must be accompanied with an up-to-date C.V, copies of relevant documents, a current day telephone contact and/or email address. Each application should be accompanied by two confidential recommendations in sealed envelopes from their referees.

Applications should be addressed to:
Director, Human Resources
Uganda Martyrs University
P.O Box 5498, Kampala
Or

Email: directorhr@umu.ac.ug
Website: www.umu.ac.ug/careers